

**Big Local**  
**Management Committee Meeting**  
 21<sup>st</sup> February 2017  
 7-9pm, Oval Office, Westfield

Attending: Simon Allen, Mike Boulton, Caroline Green, Ron Hopkins, Robin Moss, Marlene Morley, Sarah Westell, Rob Wicke

Apologies: Jaydean Dawkins, Dave Dixon, Julian Mellor

Not present: Rob Watts

Chair: Robin Moss

Note taker: Rob Wicke

No	AGENDA	Action by Whom	Action When
1	Welcome & apologies  Approval of Jan 17 <sup>th</sup> 2017 minutes		
	We tried to have Julian present by video connection but the wifi wasn't strong enough, so unfortunately we didn't have Julian's input.  Minutes accepted as true and correct.		
2	Actions from previous meeting	Action by whom	By when
	Done - 5.1 MM to provide briefing notes regarding the CIC document that Mark Goodman is producing.	MM	21.02.17
	Done - 6.1 SW to send out of meeting email to those not present to ensure a quorate decision is made regarding the Writhlington Hall Big Fund	SW	21.02.17

	application.		
3	Plan 2 Proposal Management to discuss the proposal attached from ODD and vote whether to endorse it	Action by whom	By when
	<p>It was understood that the draft is a start for discussion. It was agreed to have a separate meeting dedicated to discussion of plan 2.</p> <p>ACTION – SW to arrange meeting for discussion of plan 2.</p> <p>ACTION – RW produce a comparison between plan 1 and draft plan 2 for the plan meeting.</p> <p>It was highlighted that we are awaiting the youth work consultation, which will feed in to the next plan. We have contributed £500 to the kitty for youth consultation. We want to know whether young people want a youth hub or something different. It may be very different to what traditional services may provide.</p> <p>B&amp;NES is making significant changes to youth services.</p>	<p>SW</p> <p>RW</p>	<p>28.02.2017</p> <p>28.02.2017</p>
4	Hope House There is a general project we can be involved in, with Big Local space and shared space a possibility. The financial cost to us could be significant but there would be a major legacy coming from it – Management to discuss the options for involvement and vote on a way forward	Action by whom	By when
	<p>Hope House surgery need around ¼ million pounds to create a community space in their new building.</p> <p>We support the principle of a healthy-living area that brings in different resources. The proposal is an integration of different services and this will bring further benefit to the residents.</p> <p>We need to be conscious of the resources we</p>		

	<p>have to put into it.</p> <p>The management agreed to continue down the line with the understanding that there could be a large financial cost.</p>		
5	<p>CIC Management to read the attached discussion document from Mark Goodman, and discuss</p>	Action by whom	By when
	<p>Caroline's points have not been addressed by Mark although he addressed Julian's.</p> <p>It was highlighted that the residents can become members. Management will become directors. We have to ensure we serve the residents of Radstock and Westfield – therefore any resident can become a member. We are operating in compliance with Local Trust.</p> <p>The ODD group will be the first directors, this is just to get it going which can then bring in more people asap. It is important to recognise that this is just to start the process off. All happy with this.</p> <p>Management are happy with the model. It will go to JM next for comment. ACTION MM to send the model to JM for comment</p>	MM	21.03.17
6	<p>Big Fund</p>	Action by whom	By when
	<p>For information, Radstock Museum have asked how much funds we can allocate to their clock tower project. Our answer was much the same as in response to previous requests.</p> <p>St Mary's Primary School ruled that they can't fund the Writhlington Hall car park as it is not on land they own. Therefore the hall is £6,000 short of what they need. They asked us to match Radstock Town Council's increase of £1,000 which ODD agreed to on behalf of the management as it is a minor adjustment.</p>		
7	LTO		

	For information, we are still looking for an LTO and have had some positive feedback from one organisation.		
<b>8</b>	<b>Brunel Shed</b>		
	<p>For information we will have someone represent us on NRR's Brunel Shed project group, and will feedback what sort of business case there is for the Brunel Shed.</p> <p>Before we decide anything regarding this opportunity, we need to consider the sustainability of the funding. Are there long term community investments? We need to see a definitive business plan including all funding routes including what capital investment is needed and what are the revenue consequences. It needs to be close to cost neutral. Kate Mack and Simon Allen know our concerns.</p> <p>We are concerned that there are bats as this can cause problems and should be covered in an environmental assessment.</p> <p>The Brunel Shed has nothing to do with Brunel.</p>		
<b>9</b>	<b>Young People</b>		
	For information, the consultation with young people has been delayed whilst B&NES wait to see if Radstock Town Council will allocate funds towards it. We have already committed an amount.		
<b>10</b>	<b>AOB</b>		
	<p>Dragons' Den – Our Dragons' will be Becky Brooks, Don Morris and Craig Shaw. Agreed that three is fine this time. Dom Chambers will compere. CFH have kindly offered to sponsor our printing.</p> <p>Rhea Morgan is on the partnership and has expressed an interest in joining the management as she has capacity to be active. It was agreed to invite her to a management meeting.</p> <p>ACTION SW to invite Rhea to a management meeting.</p>	SW	6.03.17

	<p>SVFM are due to complete a report on the projects we have funded them to carry out. ACTION SW to send Dom the report form.</p> <p>Whisty haven't responded to our request for a report on the funding we gave them. ACTION SW to follow up with Shirley Turner.</p>	<p>SW</p> <p>SW</p>	<p>6.03.17</p> <p>6.03.17</p>
11	<b>Dates for your Diaries</b>		
	<ul style="list-style-type: none"> <li>- Management Committee Meetings: Tues, 7pm, Oval Office: 21<sup>st</sup> March, 18<sup>th</sup> April, 16<sup>th</sup> May, 20<sup>th</sup> June</li> <li>- ODD: Mon, 9.30am, Oval Office: 6<sup>th</sup> March, 3<sup>rd</sup> April, 1<sup>st</sup> May, 5<sup>th</sup> June</li> <li>- Dragons' Den: 21<sup>st</sup> April 2017 prompt start at 6pm Victoria Hall.</li> </ul>		