

Big Local
Management Committee Meeting
21st March 2017
7-9pm, Oval Office, Westfield

Attending: Simon Allen, Caroline Green, Julian Mellor, Rhea Morgan, Sarah Westell, Ron Hopkins, Marlene Morley, Rob Wicke, Mike Boulton.

Apologies: Robin Moss, Jaydean Dawkins, Dave Dixon.

Not present: Rob Watts

Chair: Marlene Morley

Note taker: Rob Wicke

No	AGENDA	Action by Whom	Action When
1	Welcome & apologies		
2.	Approval of Feb 21 st 2017 minutes	Minutes accepted as true and correct.	
3	Actions from previous meeting	Action by whom	By when
	<p>Completed 3.1 ACTION – SW to arrange meeting for discussion of plan 2.</p> <p>Completed 3.2 ACTION – RW produce a comparison between plan 1 and draft plan 2 for the plan meeting.</p> <p>Completed 5.1 ACTION - MM to send the CIC model document to JM for comment. Paperwork is almost completed.</p> <p>Completed 10.1 ACTION - SW to invite Rhea Morgan to a management meeting.</p> <p>Completed 10.2 ACTION - SW to send Dom,</p>		

	<p>SVFM, the report form for him to complete.</p> <p>Completed 10.3 ACTION - SW to contact Shirley Turner to ensure we receive her report form. Filed a report. Money not spent as can't find a solicitor. We connected her with Crossmans but took too long. Then we connected with Julie Poll who found someone to do it pro-bono. But she hasn't filled in the paperwork and sent to the solicitors.</p> <p>ACTION – SW to contact DDixon to say what we have done, what has(n't) happened, we're going to have to take the money back soon.</p>	SW	18.04.17
4	Plan Review Document – Is it ready to go to Local Trust?	Action by whom	By when
	Wait until the consultation at the AGM before we can complete it. The current plan will go until April 2018. In parallel we have the draft Plan 2 which would come into effect April 2018.		
5	Hope House – Report on the consultation by community workers. Working group to carry forward the kitchen planning.	Action by whom	By when
	<p>Around 130 attended. Report from Hope House still to be sent to us. Some concerns around loss of green space.</p> <p>There is a movement to protect the green space. Important to remind ourselves that we are supportive of the community aspect of the new Hope House building, specifically of the development of a wellbeing centre and are neutral on the geography of the building.</p> <p>M.B. says the position of RTC is divided. He has called an EGM to consider their position on Monday 27th March 2017, Trinity Church. Open Spaces have a consultation document prepared.</p> <p>ACTION: SW Urgent meeting with Hope House to</p>	SW	ASAP

	<p>declare our position.</p> <p>Agreed that we are entitled to represent our personal views as long as it's understood they're personal views.</p>		
6	CIC - MM to report on any feedback.	Action by whom	By when
	Reflected in previous actions.		
7	Dragons' Den – The event is coming up, spread the news and any volunteers for the day?	Action by whom	By when
	Victoria Hall. More hands on deck are needed as there is no venue manager this time.		
8	AOB		
	<p>a) Somer Valley FM (SVFM) Report</p> <p>Brief history of the conversations had with Dom about what was outstanding and delivery or repayment possibilities. It has now been a year outstanding. Dom has just responded to our request for a report.</p> <p>Management discussed options to progress this item, some of which would require agreement from Local Trust, and will give it further thought before making a decision. As it's the role of LTO for Finances to report our spend to Local Trust and they are the responsible body they will be involved in the conversation we hold with SVFM.</p> <p>Local Trust – are likely to say how much was given, how much is used, and from the remainder what are they meant to do and what can we get from them?</p> <p>It was agreed we wouldn't ask Dom Chambers to be compere at Dragons Den until management had agreed a way forward with Somer Valley FM's outstanding work.</p> <p>SW and RWi meeting with SVFM, 11am on 26th</p>		

	<p>April.</p> <p>ACTION – SW Circulate SVFM report document to management.</p> <p>ACTION – SW Set up a meeting with LTO asap to clarify our position.</p> <p>ACTION – Committee to send a letter to SVFM.</p> <p>ACTION – Committee to give a steer to community workers before the 26th April meeting with SVFM.</p> <p>b) Partnership member wishing to become management member – Jo Hurst Thanks to Rhea for connecting us with Jo who is happy to promote Big Local and would like to join our management committee. All agreed to invite her to the next management meeting.</p> <p>c) Organise Local Food meeting To take place on Weds 3rd May, 10am. Oval Office. Caroline, Rhea, Rob, Marlene, Sarah.</p> <p>d) Organise Hope House meeting for Q and A crib sheet Covered earlier.</p> <p>e) Roundabout Radstock – We’re planting trees with CFH, Radstock Town Council. Also support from Radco and Sugar Smart. Volunteers please?</p>	<p>SW</p> <p>SW</p> <p>SW</p> <p>SW</p>	<p>11.04.17</p> <p>11.04.17</p> <p>11.04.17</p> <p>18.04.17</p>
9	Dates for your Diaries		
	<p><i>Management Committee Meetings: Tues, 7pm, Oval Office: 18th April, 16th May, 20th June</i></p> <p><i>ODD: Mon, 9.30am, Oval Office: 3rd April, 1st May, 5th June</i></p>		

	<p><i>Dragons' Den:</i> 21st April 2017 prompt start at 6pm Victoria Hall.</p> <p><i>Westfield Parish Council AGM:</i> 24th April at 7pm, Methodist Church.</p> <p><i>Roundabout Radstock:</i> May 20th, 12pm to 5pm.</p>		
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