**Youth Fund Form**

This form is for submitting a project idea to the young people’s panel for up-to £2,000 funding.

You must be 11-19yrs to be a project champion and submit this form.

Hint: Check it meets the criteria at the end of this form before you complete it :)

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| Name of project: |  |
| Description of project i.e. What do you want to do and when do you want to do it? |  |
| Amount of funding being requested: | £ |
| Total cost of the project:  Breakdown of all costs: | £ |
| Who will benefit from the project and how will they benefit? |  |
| Name and contact details of young person championing this project: |  |
| Names and postcode of young people who support this project idea.  You may include additional sheets for this.  The more you have the more evidence that others want this project. |  |
| Who will support you to deliver this project and hold the money for you? They must be over 18, and suitable to support you to do this.  Include name, name of agency if appropriate, address and contact details including email address. |  |

**What is the criteria for the grants?**

* The project must be primarily of a benefit to young people or the community in Radstock and Westfield.
* The project should be identified and championed by a young person (11-19 years).
* Grants must be no more than £2,000. If you require more speak to Big Local as under special circumstances a larger amount may be considered.
* The funding must be able to be given in trust to a suitable adult over the age of 18 or an agency with the ability to support the project.
* There should be sufficient evidence that the project is supported by other young people.
* Young people from the Panel cannot be project champions, but maybe identified as supporting the project.
* Must be safe and meet any legal requirements ( e.g. health and safety or safeguarding this view will be provided by Youth Work staff).
* Radstock & Westfield Big Local Terms and Conditions must be completed, signed and returned prior to payments being made.
* End of project reports to include action photos and receipts will need to be completed and returned to Big Local upon request.