

Minutes of Radstock and Westfield Big Local Management Meeting 20th February 2018

7pm -9pm - The Oval Office, Cobblers Way, Westfield, BA3 3BX

Dave Dixon, Ron Hopkins, Jo Hurst, Julian Mellor, Marlene Morley, Keith Tyrrell, Sarah Westell, Rob Wicke, Jaydean Dawkins, Rhea Morgan, Robin Moss

- **Present:** Julian Mellor (via skype), Marlene Morley, Robin Moss, Sarah Westell (via skype), Rob Wicke, Ron Hopkins
- **Apologies:** Luke Manning
- **Chair:** Robin Moss
- **Note taker:** Angie Seaman-Moss

<p>1. Welcome and meeting opened. Thanks expressed to Rhea for her contribution to the management, she has had to step down.</p>		
<p>2. Approval of previous minutes – 16th January 2018</p>		
<p>Minutes of management meeting held on 16th January 2018 were accepted as an accurate record of the meeting.</p>		
	Person	Action Date
<p>3. Actions from previous meeting – 16th January 2018</p>		
<p>13.1 – RW and SW have plans in place to offer support to Dragons’ Den participants. 13.2- RW and SW have approached possible Dragons. 13.3 & 13.4 – Two new possible people were unable to attend this evening. There is a need to develop a more robust recruitment strategy, as at the moment things are very reactionary. This to be discussed at ODD meeting. 13.5- South West Big Local gathering. Approx 30 people attended, very positive and good ideas shared. It has been requested that similar networking events are held twice a year.</p>		
<p>4. Plan 2</p>		
<p>Sw- reported that the Youth Consultation went well and a thorough report has been produced. Thanks given to SW. Additional discussions took place around ideas from the Youth consultation and points explained, including youth worker. RM – requested a breakdown of expenditure for the youth worker proposal. JM – emphasised the need for real clarity of provision and a clear direction for this proposal. Plan 2 budget may need revision and a budget line included for youth worker funding. A lengthy discussion took place and concerns expressed about core funding a project. SW to request business plan from Sam Plummer.</p>	SW	

<p>for Big Locals to learn from each other, and encouraged Radstock and Westfield Big Local to engage more with other Big Locals.</p> <p>Westfield Parish Council- forthcoming annual meeting RW and SW to attend and give a small presentation.</p> <p>RH reported he attends Somer Valley Forum and will report back on anything relevant to Big Local.</p> <p>SW- To organise thank you cards for Caroline Green and Rhea Morgan</p>	<p>RW & SW</p> <p>SW</p>	
<p>Dates for the diary:</p>		
<p>-Management Committee Meetings: Tues, 7pm, Oval Office: 2018 - 20th March, 17th April, 15th May, 19th June, 17th July, 21st Aug, 18th Sept, 16th Oct, 20th Nov</p> <p>- ODD: Mon, 9.30am, Oval Office: 2018 - 5th Mar, 2nd April, 7th May, 4th June, 2nd July, 6th Aug, 3rd Sept, 1st Oct, 5th Nov, 3rd Dec.</p>		
<p>Meeting closed at 20.15pm</p>		