


Minutes of Radstock and Westfield Big Local CIC Meeting 18th October 2019

9.30 – 11.30am 1 Riverside Cottages, Radstock

Ron Hopkins, Julian Mellor, Marlene Morley, Robin Moss, Sarah Westell, Rob Wicke, Janine Woodward-Grant.

- **Present:** Ron Hopkins, Marlene Morley, Robin Moss, Rob Wicke, Sarah Westell
- **Apologies:** Janine Woodward-Grant
- **Chair:** Robin Moss
- **Note taker:** Angie Seaman-Moss

1. Welcome and meeting opened.		
2. Declarations of interest		
Declarations of interest noted. RH – Youth Connect and Westfield Parish Council Robin Moss – Westfield Parish Council		
	Person	Action Date
3. Approval of previous minutes		
Minutes from meeting 20 th September 2019 were noted and approved.		
4. Actions from previous minutes		
<p>4.1 – Articles of association complete and have been sent.</p> <p>4.2 – RM & SW have met and discussed the need to investigate charitable status separate to CIC. RM-reported that there is more work to do to set up a charitable incorporated organisation.</p> <p>4.3 – Continues to be ongoing. JM sent information to use on website ‘local insight’ who are also using the wrong map. Concerns were raised at the length of time it is taking to rectify the map situation.</p> <p>ACTION –Contact Zoe to request stopping using ‘local insight’</p> <p>4.5 – Bleacher seating is now an asset of the CIC.</p> <p>4.6 – Signatures still needed</p> <p>4.6.5 – Quickbooks to be discussed in later item</p> <p>4.7 – To be discussed in later item</p> <p>4.8 – RM has attempted to contacted Radstock Town Council regarding the orchard, but there has been no response. RW has also requested information from Radstock Town Council re: the minutes from the Big Local feedback given to the Council.</p> <p>4.13 – RM still to do an article for the journal re: Health Timebomb</p> <p>6.1 –RW & SW have met with Hope House and given a grant application form, now awaiting information.</p> <p>7.1 – To be discussed in later item.</p> <p>7.2 – 10 pupils from Norton Hill School will be attending.</p> <p>8.1 – Website template done.</p> <p>Our Bigger Story. SW & RW have met with pupils from Norton Hill, but have not been able to set up a meeting with Writhlington pupils.</p>	<p>RM SW</p> <p>RW</p> <p>RM</p>	<p>ASAP</p>

RW & SW will continue to pursue this.	RW, SW	
5. Finance Report		
Finance report noted		
6. Mixed use space/Hope House		
Discussion took place re: Hope House and progress noted.		
7. Youth Services		
Redacted 	RM RH	
8. AOB		
The spend report done. Partnership review forms ongoing. Deadline in Nov. Dragons' Den – suggested date 24 th April 2020. arrival and start time discussed, possibly 5pm arrival with a 5.30pm start. Venue to be confirmed. Westfield Parish Council application will be discussed at a later date by MM and JWG. CIC finances – SW & RW Proposal read and agreed. Action: Amend Sarah's job description.	MM JWG SW MM	
Dates for the diary:		
CIC board meetings: 1 Riverside Cottages, Radstock, 9.30am – 11.30am: 2019 – Fridays - 15 th November, 20 th December. 2020 – 17 th January, 21 st February, 20 th March. Partnership meet and mingle meetings: 1 Riverside Cottages, Radstock, 10.30 – 11.30am 13 th November, 8 th January 2020, 11 th March 2020 <u>Local Trust events:</u> Co-creating the future – 9 th November - Birmingham South West Learning Group - 16 th November - Exeter Uncover >Action 26 th November – London Air Pollution and it's causes - Jan 2020 – London Water Bodies – April 2020 – Venue TBC Lived Environment – June 2020 – Venue TBC Review tenders for Youth Provision Date – 11th November 9.30 Christmas Meal – to be held at Swallows on 4 th December. An invite will be sent to the 12 partnership members who regularly attend. It was agreed to fund this for volunteers up to £200.		
Meeting closed at 10.20am		

