

**Minutes of Radstock and Westfield Big Local CIC Meeting 20<sup>th</sup> October 2020**

9.30am **via Zoom**

Ron Hopkins, Julian Mellor, Marlene Morley, Robin Moss, Rob Wicke, Janine Woodward-Grant.

- **Present:** Marlene Morley, Rob Wicke, Robin Moss, Julian Mellor, Janine Woodward-Grant (joined meeting at 10am)
- **Apologies:** Ron Hopkins
- **Chair:** Robin Moss
- **Note taker:** Angie Seaman-Moss

<b>1. Welcome and meeting opened.</b> Meeting is quorate.		
<b>2. Declarations of interest</b>		
There were no declarations of interest.		
	<b>Person</b>	<b>Action Date</b>
<b>3. Approval of previous minutes</b>		
Minutes from meeting held on 15 <sup>th</sup> September 2020 noted and approved.		
<b>4. Actions from previous minutes</b>		
<p><b>4.1</b> – Investigate charitable status. This continues to be ongoing.</p> <p><b>4.2</b> – <b>Map</b> -This continues to be ongoing. JM has written again to request changes.</p> <p><b>4.4</b> -<b>CAB</b> - RW is awaiting further communication from CAB.</p> <p><b>4.5- Investigate involvement in ‘I love Radstock’ project.</b> RW has been trying to get in touch with Radstock Town Council clerk and will continue to follow this up. RW reported that fences have been put up and benches added in the community orchard.</p> <p><b>4.6- Dragon’s Den reports</b> – RW continues to chase up reports.</p> <p><b>9.1 (in section 4)- Partnership review</b> – JM will report on this later in the meeting.</p> <p><b>5.1 &amp; 5.2-Hope House</b> – see minutes item 5</p> <p><b>7.1 – Plan 2 review facilitator.</b> JM has organised a facilitator for the plan 2 review. RM to contact Alistair Shaw.</p> <p><b>9.1, 9.2 &amp; 9.3(in section 9)</b> This is ongoing. A letter has been received from Haydon Village Hall Trust. Lengthy discussion took place regarding communications with Haydon Village Hall Trust. Big Local to focus on accusations from RC.</p> <p>MM – contact trustees again to clarify RC’s role.</p> <p>RM &amp; RW to meet to discuss further actions.</p> <p><b>9.4 – community energy Keynsham.</b> RM to follow up.</p>	<p><b>RW</b></p> <p><b>RM</b></p> <p><b>RW</b> <b>MM</b> <b>RM RW</b> <b>RM</b></p>	

<b>5. Hope House</b>		
<p>Ground work has commenced.</p> <p>RW reported that Big Local solicitors have not heard back from Hope House solicitors re: signed contract, RW has been attempting to chase this up. The first payment is due to go out in December, but this cannot happen until the contract is signed.</p> <p>JWG- reported the solicitors opinion and advice on the situation.</p>	RW	
<b>6. Project Proposals</b>		
<p><b>Outdoor learning and forest schools.</b> RW has contacted local primary schools to gain information on outdoor learning and reported on work done so far and information gathered.</p> <p>JWG expressed the need for these to be user led, not provider led and suggested a pilot project. Angela Hill only works with Trinity school. Discussion followed about the possible opportunities.</p> <p>JWG- this is 2 independent projects – one in schools and one in the community.</p> <p>JWG- suggested match funding for outdoor projects and this should be open to all primary schools in the area.</p> <p>MM – increasing access to outdoor play is important for mental health.</p> <p>RM – Generally match funding is 50% but not compulsory. Getting proposals from schools is the first step.</p> <p><b>ACTION:</b></p> <p>RW to contact Angela Hill for a quote for one school and a weekend project.</p> <p>RW to contact schools with funding offer.</p> <p><b>Supporting community groups, spaces and places.</b></p> <p>RW presented a proposal to promote the area. Identified presenter, Mark Bishop – did ‘Roundabout Radstock’ locally.</p> <p>We are looking for videos of interviews and things going on locally. Geocaching was discussed as well as local trails and walks, to give a purpose for going out and getting exercise.</p> <p>RW- reported that there are single day and short-term community activities happening.</p> <p>JWG- suggested a pilot project, with a real focus on what the outcomes of the project will be. To get the most out of a project, then outcomes are really important. How we measure success will also need to be thought about.</p> <p><b>ACTION:</b></p> <p>RW to develop the ideas further.</p>	<p>RW</p> <p>RW</p> <p>RW</p>	
<b>7. Plan 2 Review Prep.</b>		
<p>JM – reported that he has brought in Alistair Shaw for the Plan 2 review, and that it will need 2 sessions.</p>		
<b>8. Finances</b>		

Finances noted.		
<b>9. AOB</b>		
<p>Local Trust events and workshops can be found on <a href="https://localtrust.org.uk/big-local/events/">https://localtrust.org.uk/big-local/events/</a> highlighted and noted.</p> <p>JM- <b>Role of the Partnership</b> – JM gave a presentation of shared documents around the role of the partnership. All signed confirmation of being a partnership member. JM will be getting signatures of all other partnership members.</p> <p><b>Tying Together group:</b> - Liam Kirby has helped form a group Tying Together, and has asked for advice about structure. RM will contact the group.                  Discussion followed on how to support the group.</p>	<b>RM</b>	
<b>Dates for the diary:</b>		
<p><b>CIC board meetings: Via Zoom, 9.30am</b>                  2020 –Tuesday 24<sup>th</sup> November.</p> <p><b>Partnership meet and mingle meetings:</b>                  2020 - 11<sup>th</sup> November.</p> <p><b>Plan 2 review meetings: 7pm to 9pm</b>                  29<sup>th</sup> October, 12<sup>th</sup> November</p>		
<p>Meeting closed at 11am</p> <p>Signature..... Date.....</p>		