

Minutes of Radstock and Westfield Big Local CIC Meeting 19th November 2020

9.30am **via Zoom**

Ron Hopkins, Julian Mellor, Marlene Morley, Robin Moss, Rob Wicke, Janine Woodward-Grant.

- **Present:** Ron Hopkins, Marlene Morley, Rob Wicke, Robin Moss, Julian Mellor, Janine Woodward-Grant (joined meeting at 10am)
- **Apologies:**
- **Chair:** Robin Moss
- **Note taker:** Angie Seaman-Moss

1. Welcome and meeting opened. Meeting is quorate.		
2. Declarations of interest		
There were no declarations of interest.		
	Person	Action Date
3. Approval of previous minutes		
Minutes from meeting held on 20 th October 2020 noted and approved.		
4. Actions from previous minutes		
Action Log looked at and discussed. 4.1 Ongoing 4.2 Ongoing 4.4 No action necessary, we'll wait for them to contact us. 4.5 RW reported that he has had conversations with the clerk at Radstock Town Council. Radstock traders are invited to join I Love Radstock, but has been limited involvement. Big local is not getting involved at this time. 4.6 Ongoing 9.3 RW reported that a letter and online documents have been completed, with an itemised list of complaints. The funding regulator has telephoned RW, to discuss any further next steps. There is an enquiries page on the Charities commission web page, and this complaint has been logged there also. A discussion followed re: how far Big Local want to take this complaint. 9.4 RM has been in contact with Alistair Singleton, and further meetings/discussions are expected. RH requested caution. 5.1 To be discussed in later agenda item. 6.2 & 6.3 To be discussed in later agenda item. 9.1 RM has been in contact with the group, and will contact them further.		

5. Hope House		
<p>GPs have now signed the contract, but still waiting for solicitors to sign. JWG- expressed concerns about the amount of time it is taking to gain these signatures. Our solicitors are unhappy with this and could charge more for the work they are doing. JWG has talked to Local Trust about releasing the money. Local Trust will not release the money until we have a letter to show progress stage and then the first amount will be released. RW and JWG will monitor and handle this.</p>		
6. COVID response		
<p>Hot meal project. RW screen shared project proposal and key questions. JWG reported that approximately 7,500 people in BANES have been identified as vulnerable. 269 – deemed requiring assistance. 50 required assistance with day to day tasks. RM gave an update on BANES. Friday and Sunday for meals and 2 volunteers to deliver at the present. JWG asked for clarification as to who is providing the information. RW has been contacting the Community Hub. Further discussion followed around the work done and to do, to support individuals in the area, as well as identifying people in our community who are at risk. RM- It would be helpful to have a list of other agencies working in our area. RM- Proposed – Agree proposal, but more information needed on how people can refer. - All agreed</p>	RW	
7. Project Proposals		
7a - Outdoor Learning		
<p>RW reported and screen shared the 2 project proposals that applied. A lengthy discussion followed. JM-we need to raise our profile and request our logo to show we supported funding for the projects. RM-How we publicise ourselves needs to be thought about. RW-all schools in the area were contacted. Proposal from Trinity - Agreed Proposal from Fosseyway – agreed in principle, but need to request more detailed costings for the proposal, and what the £5k will be spent on. Curiositree - RW reported on this item. Further information on outcomes will be requested. All agreed to fund this project. JWG left the meeting at this point.</p>	RW	RW

<p>7b: Supporting community groups, spaces and places. RW will report on this after the latest COVID lockdown.</p>		
<p>8. Plan 2 Review Review</p>		
<p>MM reported on Plan 2 review sessions. RW asked if we have enough information on the 9 key questions, to be able to complete the review. JM commented that what we have learnt, if key to feed into the next plan. RM There is also the element of what are the needs of our community.</p>		
<p>9. Finances</p>		
<p>Finances discussed and noted.</p>		
<p>10. AOB</p>		
<p>Local Trust events and workshops can be found on https://localtrust.org.uk/big-local/events/ highlighted and noted. JM- partnership review catch up. RM- Brunel Shed – Kate Mack has been in touch about the Brunel Shed. A discussion followed. MM- strongly objected to having any involvement in this building. RM will inform Kate Mack that at this point in time, we are not interested in this project.</p>		
<p>Dates for the diary:</p>		
<p>CIC board meetings: Via Zoom, 9.30am 2021 Board meetings to be notified by RW</p> <p>Partnership meet and mingle meetings: 2021 Partnership meetings to be notified by RW</p>		
<p>Meeting closed at 11.15am</p>		
<p>Signature..... Date.....</p>		