

Minutes of Radstock and Westfield Big Local CIC Meeting 18<sup>th</sup> March 2021

9.30am via Zoom

Ron Hopkins, Julian Mellor, Marlene Morley, Robin Moss, Rob Wicke, Janine Woodward-Grant.

- **Present:** Rob Wicke, Robin Moss, Julian Mellor, Ron Hopkins, Marlene Morley, Janine Woodward-Grant. Jon Fisher – local trust
- **Chair:** Robin Moss
- **Note taker:** Angie Seaman-Moss

<p><b>1. Welcome and meeting opened.</b> Meeting is quorate.</p>		
<p><b>2. Declarations of interest</b></p>		
There were no declarations of interest.		
	<b>Person</b>	<b>Action Date</b>
<p><b>3. Approval of previous minutes</b></p>		
Minutes from meeting held on 18 <sup>th</sup> February 2021 were noted and approved.		
<p><b>4. Actions from previous minutes</b></p>		
<p>Action Log looked at and discussed.                      4.1 Ongoing                      4.6 Ongoing. Still awaiting some reports, RW continues to follow up.                      5.1 Options for Hope House Building. This will be discussed in a later agenda item.                      6.1 The food project finished at the end of February and people accessing this have been signposted to other projects and providers in the local area.                      7.1 complete                      8.3 JM reported that there is no possibility of an extension to the program.                      8.4 JM continues to investigate. JM highlighted that the upcoming South West event will be looking at legacy statements.                      9.1 JWG reported that an email has been received. JWG also reported on the contents and difficulties still being experienced. RM reported that he brought up the difficulties we are experiencing, at an online meeting for chairs, but no support or solution was given. It was requested that JM continue to bring up the point of admin and the difficulties experienced, on our behalf.                      10.1 RW reported that WPC are buying the Waterside valley, but that Big Local was not able to contribute to this in the short timeframe. It was generally felt that it would be good if Big Local could contribute somehow. JM –There may well be community projects related to Waterside Valley in the future, that we could have some involvement in.                      RH – There will be an additional piece of land that will be available in</p>	<b>JM</b>	

the future.		
<b>5. Hope House</b>		
<p>The new building works are progressing well. £100k has been paid. Old Hope House Building- There is a pre application for housing for this site.</p> <p>At the partnership meet and mingle meeting projects were discussed eg. Foyer project or homeless support. The Partnership are not entirely happy with these options.</p> <p>RM commented that there is no housing needs survey for this area at present, but maybe this is something Big Local could undertake.</p> <p>MM-commented that a housing needs survey for our area, would be really useful information. The Journal reported that the Methodist church could close, which could also mean this building could be potential development.</p> <p>RM-It is important to keep an eye on these developments.</p> <p>JM- Community Led housing West – we could re-open discussions and produce a plan of costings and bring this back to the partnership/CIC.</p> <p>RM-How can we share the housing needs survey information and generate some income to assist with the costs that will be incurred from undertaking such a piece of work?</p> <p>RH- not entirely sure of the benefits of doing this kind of survey.</p> <p><b>Action</b>  <b>RW- to investigate time needed, cost and benefits analysis of doing this survey.</b></p>	RW	
<b>6. COVID response</b>		
<p>RW reported that the Hot meals service finished in February and people have been signposted to other organisations for support.</p> <p>Fosseway school exercise equipment – will have a quote ready this month.</p> <p>At Mary’s school are doing their quote at present.</p>		
<b>7. Projects</b>		
<p>Information was circulated prior to the meeting.</p> <p><b>Small Fund</b> – community food network. RM – this is a good project to be seen to be supporting, but not specifically targeted. It is revenue funded and there is no specific information on how this project will sustain funding for the future.</p> <p>RH- questioned why this is needed, and why people are not being directed to existing providers and food banks.</p> <p>JWG- commented, that she is not entirely happy with this project proposal, as there are successful projects in the area already ie. The food bank. However this is a community led project, but there are other options available. There has been no communication with the local food bank from this organisation.</p> <p>JM read sections of the proposal from the project, to try to explain the gap in need and access. Some people will exploit this, but need to assess a genuine need.</p> <p>RM Community Food Network need to talk to the local food bank and</p>		

<p>identify gaps.                  RH- Requested that we ask the applicant to give us examples of the communications they have had with the local food bank, and any problems with communicating.                  JWG- has concerns about communication and time frame. If the food bank loses support, then it will close, which would create a problem in the area in the long term.                  RW- has a list of similar projects.                  JF commented about dependency and how they intend to continue funding this project for the future.                  RW- voiced concerns re: distribution centre, which is currently in Midsomer Norton, which is not our area.                  JM-They will need to ensure that this is distributed in Radstock and Westfield.  <b>Summary</b>                  It was thought this project is generally a good idea.                  Ensure the best communication with the local Food Bank.                  Community Food Network to provide information of their communications with the local Food Bank.                  There are questions on co-ordination with the food bank and how they can assure us of a Radstock and Westfield based provision.</p>	RW	
<b>8. Plan 3</b>		
<p>RW reported on the meet and mingle partnership meeting, and that the statements generated will be added to the legacy statement.                  Feedback so far is generally supportive. This information will go into the plan 3 draft, as well as background stats.                  At the next CIC meeting we will discuss what to recommend to the partnership.                   Thanks given to RW for all the hard work done.</p>		
<b>9. Finances</b>		
<p>Thanks given to JWG for all the work on finances.                  RM asked what money we are waiting for from local trust? JWG outlined the finances and money requested.</p>		
<b>10. AOB</b>		
<p>Local Trust events and workshops can be found on <a href="https://localtrust.org.uk/big-local/events/">https://localtrust.org.uk/big-local/events/</a> highlighted and noted.                   RW new work mobile number 07901950114                   3SG membership is due April 1<sup>st</sup> of £25. It was agreed to continue with this membership.                   JM – 25<sup>th</sup> March Green spaces meeting                  29<sup>th</sup> March South West meeting.</p>		

<p>JWG- requested a time change for the June 17<sup>th</sup> meeting as it clashed with the 3SG meeting on the same date. It was agreed to hold this meeting at 1.30pm.</p> <p>RM- reported that government guidance information on virtual meetings is; End of ability to hold virtual meetings is on 7<sup>th</sup> May. Where do we stand?</p> <p>JM- we need to be compliant with the law, but thought local trust meetings will continue until the end of September.</p> <p>MM- Dept for Education report, no face to face meetings until 21<sup>st</sup> June.</p> <p>JM- the challenge is how to have a blend of face to face and on line.</p>		
<p><b>Dates for the diary:</b></p>		
<p><b>CIC board meetings: Via Zoom, Thursdays at 9.30am</b>                  Thursdays April 15<sup>th</sup>, May 20<sup>th</sup>, June 17<sup>th</sup> (time change to 1.30pm)                  July 15<sup>th</sup>, August 19<sup>th</sup>, September 16<sup>th</sup>, October 21<sup>st</sup>, November 18<sup>th</sup>.</p> <p><b>Partnership meetings: Wednesdays 10.30 to 11.30am</b>                  May 12th , July 14th , Sept 8<sup>th</sup></p> <p>25<sup>th</sup> March Green spaces meeting.                  29<sup>th</sup> March South West meeting.</p>		
<p>Meeting closed at 10.40am</p>		
<p>Signature..... Date.....</p>		