

Minutes of Radstock and Westfield Big Local CIC Meeting 16th September 2021

9.30am via Zoom

Ron Hopkins, Julian Mellor, Marlene Morley, Robin Moss, Rob Wicke, Janine Woodward-Grant.

- **Present:** Rob Wicke, Robin Moss, Ron Hopkins, Julian Mellor, Marlene Morley.
- **Apologies :** Janine Woodward-Grant
- **Chair:** Robin Moss
- **Note taker:** Angie Seaman-Moss

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| 1. Welcome and meeting opened. | | |
| Meeting is quorate. | | |
| 2. Declarations of interest | | |
| There were no declarations of interest | | |
| | Person | Action Date |
| 3. Approval of previous minutes | | |
| Minutes from meeting held on 19 th August 2021 were noted and approved. | | |
| 4. Actions from previous minutes | | |
| Action Log looked at and discussed. 4.1 This item is left as ongoing, for future needs if required. 4.6 RW continues to chase up reports. 4.1.2 The empty shop unit was discussed, including costs. JM-strongly advised investigating all costs, including service charges. RM- requesting arranging a viewing. MM-recommended investigating parking and any other ongoing issues that there could be. | RW | |
| 5. Finances | | |
| Finances discussed and approved. | | |
| Reporting of Debit Card spends noted. Thanks given to JWG and RW for their work and report. | | |
| 6. Projects | | |
| Running track and outdoor gym discussed and all are happy with the usage. Forest school – RW gave an overview of the report received and will circulate this report for further discussion. | | |
| 7. Plan 3 | | |
| RM thanked RW for the documents and report circulated prior to the meeting. RW presented and discussed the key points. February 1 st 2022 is the start date for Plan 3. Plan 3 will run to the end | | |

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| <p>of the programme. RM suggested arranging another face to face partnership meeting for the beginning of October to continue work on the plan. JM- talked about the Big Project Section and that Local Trust will need more information in order to approve. An options analysis, minimum, would be useful. RW – we need to request an extension to the plan from the partnership. RW will circulate the information to the partnership and request any thoughts/comments. JM-clarify any sections on local trust guidance and any on our thoughts.</p> | | |
| <p>8. Hope House</p> | | |
| <p>RM, RH and RW meet with AH and SC from Hope House and reported a positive meeting. It was reported a shortage of materials and equipment, as is nationally. RM gave an overview of the discussion from the meeting, and there is a lot of interest in the use of the space.</p> | | |
| <p>9.AOB</p> | | |
| <p>Local Trust events and workshops can be found on https://localtrust.org.uk/big-local/events/ highlighted and noted.</p> <p>29th & 30th October – Annual conference in Nottingham – RM & RW expressed an interest in attending.</p> <p>Our Bigger Story – meeting planned for 24th and 25th September in Birmingham, titled ‘Creating Positive and Lasting Change’.</p> <p>JM- Partnership reviews are changing format with a more extensive questionnaire and JM will give more information on this at a later date. Assets review – JM will need to meet with RW. Hybrid meetings – JM can assist with information and guidance on managing these. Climate Proofing the Big Local plan discussed.</p> <p>RW Has organised drop in sessions at various venues: Tues 5th October 1.30pm to 4pm at Swallows Tuesday 26th October 1.30pm to 4pm at Westfield Methodist Hall Wednesday 17th November 11am to 1.30pm at Writhlington Hall Early December drop in session TBC These will be advertised in the Journal and social media site.</p> <p>Sporting family change – are having an annual celebration ball on 13th November at Apex Hotel Bath 7pm to midnight. Contact RW if interested in attending.</p> | | |

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| <p>RH – Old office building – requested making a representation to Oval homes to see what possible involvement we could have.</p> <p>Reminder of RW new work mobile number 07901950114</p> | | |
| <p>Dates for the diary:</p> | | |
| <p>CIC board meetings: Via Zoom, Thursdays at 9.30am Thursdays- October 21st, November 18th. Partnership meetings: Wednesdays 10.30 to 11.30am TBC</p> | <p>RW</p> | |
| <p>Meeting closed at 10.22 am</p> <p>Signature..... Date.....</p> | | |