

Minutes of Radstock and Westfield Big Local CIC Meeting 17th February 2022

1.30pm via Zoom

Ron Hopkins, Julian Mellor, Marlene Morley, Robin Moss, Rob Wicke, Janine Woodward-Grant.

- **Present:** Rob Wicke, Robin Moss, Ron Hopkins, Julian Mellor, Marlene Morley, Janine Woodward-Grant
- **Chair:** Robin Moss
- **Note taker:** Angie Seaman-Moss

1. Welcome and meeting opened. Meeting was quorate.		
2. Declarations of interest		
There were no declarations of interest		
	Person	Action Date
3. Approval of previous minutes		
Minutes from meeting held on 20 th January 2022 were noted and approved.		
4. Actions from previous minutes		
Action Log looked at and discussed. 4.1 This item is left as ongoing, for future needs if required. 4.6 RW continues to chase up reports. 5.1 action completed 5.2 action completed 6.1 action completed 10.1 options discussed		
5. Plan 3		
Local trust have approved £346,500 grant funding for the period 28.1.22 to 31.3.26. JWG- Highlighted the difficulties and lack of communication with Local Trust again in terms of finances and processes. JM asked to highlight this again. Thanks given to RW and JWG for their work.	JM	ASAP
6. Projects		
RW reported on projects. Health and Wellbeing: - Hope House. Second payment - £100k – went out in January. Two payments left (£25k each). Children & YP: - Learn to Lead project started in Norton Hill school. Held training sessions with pupils and staff across two days. Will focus initially on health and wellbeing, environmental sustainability and inclusivity. They will build it up across the whole school next school year. Resilience: - Radstock Methodist Church – Been informed that they are going to market the building and are not interested in a lease. This will be a		

sealed bid. Town Traders – RW RM met with a number from their group, we’re supporting them to develop their leaflet and market ideas. This will also be discussed with Radstock Town Council. Big investment project – scoping needs to happen Y1. To be discussed at partnership meeting. RW has prepared a document for consideration. This needs to be a priority discussion. Dragons’ Den – have advertised in Journal and social media, invited Dragons from Quartet and The Community Fund, and approached SVRotary and The Sperring Charity about potential funding partners. RW confirmed that Quartet and Community Fund have agreed to be dragons.		
7. Partnership meeting		
RW proposes draft agenda for Monday 14th March, 1pm to 2.30pm: <ul style="list-style-type: none"> • Feedback from assessor - Including big investment project <i>“I would suggest that you undertake an ‘option appraisal’ exercise which considers the objectives you want to achieve and how deliverable and affordable they are – as part of feasibility work.”</i> • Overview of the investment project options. Set date for meeting to focus on this appraisal. • LTO – steps to take, timeline. Interest in chair position. RW & RM to meet to discuss. • Dragons’ Den – July. Where to hold. Volunteers to do what. • Green projects – consider how Centre for Sustainable Energy could help. RW reported that there is no information on Local Trust website regarding this. Climate project going live in April, reporting to SW network on 2 nd March. <ul style="list-style-type: none"> • Increasing our membership – what steps we can each take. • Code of Conduct – review and update. RW to send a link to all Partnership members. 	RM RW	
8. Finances		
Finances discussed Partnership account: Due to the change over from Plan 2 to Plan 3, accounts unavailable for this meeting. Normal service resumes from March. <ul style="list-style-type: none"> • CIC account (as of 10th Feb 2022) - £452.48 - Debit card spend (11 Jan ’22 to 10th Feb ’22) – £33.79 Money transfer to CIC account for Admin approved.		
9. AOB		
Local Trust events and workshops can be found on https://localtrust.org.uk/big-local/events/ highlighted and noted. South West Big Local networking via Zoom on Wednesday 2 nd March 2022 10am Sat 21 st May 2022 – event in Exeter. Social prescribing – how can we be involved in making it fit for		

<p>purpose? RW reported – Has been in communication with Hope House. 3SG – green social prescribing – This doesn't appear to be linked up within BANES and it feels very disjointed. Discussion followed re: social prescribing. RW to arrange a meeting with Hope House.</p> <ul style="list-style-type: none"> • Advertising / PR opportunity – Somer Valley radio show in partnership with BANES Carers' Centre and Age UK BANES. Discussion followed. It was agreed that more links need to be made to promote Big Local. <p>Journal article/advertisement discussed. JWG -feels this is expensive. MM- Maybe we need a change to refresh our advertising. RW- The contract has run out and the Journal have been informed that we are discussing and reviewing our advertising and promotion.</p> <p>Strategic Planning NCVO – 16th March 1 to 1.45 zoom. JWG- NCVO day course 30th March – will try to link RW to this event.</p> <p>Reminder of RW work mobile number 07901950114</p>		
<p>Dates for the diary:</p>		
<p>CIC board meetings for 2022: Via Zoom, Thursdays at 9.30am unless otherwise stated: Thursdays- Mar 17th, Apr 21st, May 19th, June 16th, July 21st, Aug 18th, Sept 15th, Oct 20th, Nov 17th.</p> <p>Partnership meetings for 2022: Monday 14th March 1pm to 2.30pm</p>		
<p>Meeting closed at 14.30 pm</p>		
<p>Signature..... Date.....</p>		