

**Minutes of Radstock and Westfield Big Local CIC Meeting 17<sup>th</sup> March 2022**

9.30am via Zoom

Ron Hopkins, Julian Mellor, Marlene Morley, Robin Moss, Rob Wicke, Janine Woodward-Grant.

- **Present:** George Clutten, Rob Wicke, Robin Moss, Marlene Morley, Janine Woodward-Grant
- **Apologies:** Ron Hopkins, Julian Mellor
- **Chair:** Robin Moss
- **Note taker:** Angie Seaman-Moss

<b>1. Welcome and meeting opened.</b> Meeting was quorate.		
<b>2. Declarations of interest</b>		
There were no declarations of interest		
	<b>Person</b>	<b>Action Date</b>
<b>3. Food Club</b>		
The Clerk of Radstock Town Council, George Clutten, spoke to the directors about the Radstock Foodies Club and asked if the CIC could take on the running of it and yr 1 food cost to prevent it from closing. Directors emphasised the potential to support a new community group to emerge and take it on by yr 2. Agreed in principle to run, the practicalities yet to be decided. Marlene temporarily left meeting. George left the meeting.		
<b>4. Approval of previous minutes</b>		
Minutes from meeting held on 17 <sup>th</sup> February 2022 were noted and approved.		
<b>5. Actions from previous minutes</b>		
Action Log looked at and discussed. 4.1 This item is left as ongoing, for future needs if required. 4.6 RW continues to chase up reports. 5.1 action completed 7.1 action completed 7.2 action completed 9.1 discussed		
<b>6. Projects</b>		
RW reported on projects. <b>Health and Wellbeing:</b> - Hope House. Second payment - £100k – went out in January. Two payments left (£25k each). There will be a catch up meeting with the doctors on 22 <sup>nd</sup> March. <b>Resilience:</b> - Radstock Methodist Church – Awaiting further information from Radstock Town Council. Town Traders – RW met with a number from their group and from RTC, we’re supporting them to develop their leaflet and market ideas.		

Big investment project – Was discussed at Partnership meeting, investing in community energy has been ruled out. Will have another Partnership meeting soon to discuss further options.  
 Dragons’ Den – have advertised in Journal and social media, will have Dragons from The Journal, Quartet, The Community Fund and SVRotary. SVRotary have generously committed £500 towards the winners pot.  
 Small Fund grant approved to Prattens Bowls Club.  
 Agreed to SWALLOW extension on Small Fund project delivery.

**7. Partnership meeting**

Worker gave summary of March partnership meeting.  
 Worker suggested topics for April partnership meeting -

- Resilience ... Food Club (vote required)
- Resilience ... Investment Project – Buildings & Loans
- Resilience ... Dragons’ Den
- Health and wellbeing ... Social prescribing
- Delivery ... CIC becoming LTO – next step
- Delivery ... Increasing our membership
- Delivery ... Code of conduct

**8. Finances**

- Partnership account:

Area of Work	Spend to Date	Feb 22 - Oct 25	Remaining	Notes
Health and Wellbeing		£ 9,000.00	£ 9,000.00	
Young People	£ 1,000.00	£ 25,000.00	£ 24,000.00	Learn to Lead
Upskilling		£ 53,000.00	£ 53,000.00	
Capacity Building	£ 2,006.43	£ 193,000.00	£ 190,993.57	
Hope House	£ -	£ 50,000.00	£ 50,000.00	
<b>TOTAL</b>	<b>£ 3,006.43</b>	<b>£ 330,000.00</b>	<b>£ 276,993.57</b>	

CIC account (as of 10th Mar 2022) - £324.81  
 - Debit card spend (11 Feb '22 to 10th Mar '22) – £20.70

Marlene re-joined the meeting.  
 Approval given for transfer of funds from Partnership account to CIC account to cover one year of payments: £2,500 based on year spend 2021, taking into consideration general cost increases.

**9. AOB**

Local Trust events and workshops can be found on  
<https://localtrust.org.uk/big-local/events/>

<ul style="list-style-type: none"> <li>• Article suggestions for The Wheel requested</li> <li>• 3SG membership payment approved.</li> </ul>		
<b>Dates for the diary:</b>		
<b>CIC board meetings for 2022: Via Zoom, Thursdays at 9.30am unless otherwise stated:</b> Thursdays- Apr 21 <sup>st</sup> , May 19 <sup>th</sup> , June 16 <sup>th</sup> , July 21 <sup>st</sup> , Aug 18 <sup>th</sup> , Sept 15 <sup>th</sup> , Oct 20 <sup>th</sup> , Nov 17 <sup>th</sup> .		
Meeting closed at 11.10am  Signature..... Date.....		