

Minutes of Radstock and Westfield Big Local CIC Meeting 20th January 2022

9.30am via Zoom

Ron Hopkins, Julian Mellor, Marlene Morley, Robin Moss, Rob Wicke, Janine Woodward-Grant.

- **Present:** Rob Wicke, Robin Moss, Julian Mellor, Marlene Morley, Janine Woodward-Grant
- **Apologies :** Ron Hopkins (RH joined the meeting at 09.45am)
- **Chair:** Robin Moss
- **Note taker:** Angie Seaman-Moss

1. Welcome and meeting opened. Meeting was not quorate.		
2. Declarations of interest		
There were no declarations of interest		
	Person	Action Date
3. Approval of previous minutes		
Minutes from meeting held on 18 th November 2021 were noted and approved.		
4. Actions from previous minutes		
Action Log looked at and discussed. 4.1 This item is left as ongoing, for future needs if required. 4.6 RW continues to chase up reports. 5.1 RW has produced the necessary document.		
5. LTO		
RW -shared some details prior to the meeting. RW reported on the work carried out, and discussions with Local Trust. JWG-reported on some of the legal aspects that need to be considered. RM-To arrange a meeting/discussion with the new CEO of the carers centre. RW- produced a checklist of things to consider to become LTO. Wording of the document discussed. RW to reword some of the sections of the checklist. Discussion followed re: roles of the current CIC. JM- explained further and that a Partnership meeting is needed towards the end of February.	RM RW	
6. Projects		
RW reported on projects. Resilience: - Radstock Methodist Church – Likely to have a further conversation with Radstock Town Council soon. Town Traders – Awaiting further information from them regarding their ideas on promoting the shopping area.		

<p>Small Fund: No further applications. RW – reminded that this is the Dragon’s Den funding and asked what the plan is for Dragon’s Den. Discussion followed re: Dragon’s Den and it was agreed that we look to hold a Dragon’s Den event possibly early July. RW to advertise this. JWG- suggested it might be a good idea to still offer a small sum to allocate to small fund projects prior to a Dragon’s Den event.</p> <p>Schools Capital Grant: RW reported, awaiting final signatures from school, then funds can be paid.</p>	RW	
7. Plan 3		
<p>RW reported on a meeting with Local Trust and that we are now awaiting official confirmation of acceptance of plan 3. HH payment is scheduled to go out next week. JWG- explained money transfers and issues from end of plan 2 to the beginning of plan 3.</p>		
8. Finances		
<p>Finances discussed and agreed. JWG- explained finances and the process linked to the end of plan 2 and the start of plan 3.</p>		
9. Hope House		
<p>Discussed in item 7.</p>		
10. AOB		
<p>Local Trust events and workshops can be found on https://localtrust.org.uk/big-local/events/ highlighted and noted.</p> <p>South West Big Local networking via Zoom on Wednesday 2nd March 2022 10am Sat 21st May 2022 – event in Exeter.</p> <p>JM- Partnership reviews JM to re email this to members. Next partnership date TBC.</p> <p>RW- Office 365 and zoom accounts. Local Trust are continuing with the zoom account at present and will revisit this at a later date. It was agreed to upgrade to office 365.</p> <p>RW- Nest pension scheme – RW went through a list of questions required by the pension provider, all questions answered and board agreed with compliance. Board nominated RW to complete the form.</p> <p>RW- Journal articles – RW will produce a list of pros and cons re; having a monthly journal article, and it was agreed to have some time to consider these.</p> <p>Reminder of RW work mobile number 07901950114</p>	RW	

Dates for the diary:		
<p>CIC board meetings for 2022: Via Zoom, Thursdays at 9.30am unless otherwise stated: Thursdays- Feb 17th, Mar 17th, Apr 21st, May 19th, June 16th, July 21st, Aug 18th, Sept 15th, Oct 20th, Nov 17th.</p> <p>Partnership meetings for 2022: Wednesdays 10.30 to 11.30am TBC</p>		
Meeting closed at 10.32 am		
Signature.....	Date.....	