

Big Local
Management Committee Meeting
18th Apr 2017
7-9pm, Oval Office, Westfield

Attending: Rhea Morgan, Sarah Westell, Ron Hopkins, Marlene Morley, Rob Wicke, Mike Boulton, Jaydean Dawkins, Jo Hurst, Dom Chambers

Apologies: Robin Moss, Dave Dixon, Julian Mellor, Simon Allen, Caroline Green.

Not present: Rob Watts

Chair: Marlene Morley

Note taker: Rob Wicke

No	AGENDA	Action by Whom	Action When
1 2.	<p>Welcome & apologies Welcome to Jo Hurst and Dom Chambers Approval of Mar 21st 2017 minutes</p>	<p>Minutes were distributed at end of the meeting for scrutiny and will edited/approved next meeting</p>	
	<p>Dom Chambers (SVFM) was present for the start of the meeting to discuss the upcoming Dragons' Den as he will be compere.</p> <p>Dom will introduce the event and then introduce Marlene/Robin to give a short presentation.</p> <p>Running order and info on the Dragons was given to Dom.</p> <p>In order to give the pitcher an indication of how much time they have left to pitch, Dom will give them a 30sec warning.</p> <p>With 11 pitches and vote counting the event will be about 2 hours long.</p>		

	<p>We have projectors and roving mic but there may be an issue with the sound setup as Victoria Hall no longer have a technician employed.</p> <p>We will take a publicity shot – with our flag and metal sign in it.</p> <p>Discussion around requirements of an AGM and ways to get more residents involved including a regular newsletter and mailout.</p> <p>Dom leaves the meeting.</p>		
3	Actions from previous meeting	Action by whom	By when
	<p>Completed – SW to contact Dave Dixon re Whisty Hall – awaiting outcome.</p> <p>ACTION – Committee to send a letter to SVFM.</p> <p>ACTION – Committee to give a steer to community workers before the 26th April meeting with SVFM.</p>		
4	Plan Review Document	Action by whom	By when
	<p>Action – The Plan review- to await communications at DD then complete the document for committee approval.</p>	SW RW	9.05.17
5	Hope House Report from consultations attached, Action a Working group to carry forward the kitchen planning.	Action by whom	By when
	<p>Important to remind ourselves that we are supportive of the community aspect of the new Hope House building, specifically of the development of a wellbeing centre and are neutral on the geography of the building.</p> <p>Agreed that we are entitled to represent our personal views as long as it's understood they're personal views.</p>		
6	CIC - MM to report on any feedback.	Action by whom	By when
	<p>This item is still in progress.</p>		
7	Dragons' Den – The event is happening on Friday	Action by	By when

	21 st April –Dragons’ – Craig Shaw, Denise White plus Mark Richards.	whom	
	Victoria Hall. More hands on deck are needed as there is no venue manager this time. Discussed at the start of the meeting.		
8	Somer Valley FM (SVFM) Report Item to cover: Brief history of the conversations had with Dom about what was outstanding and delivery or repayment possibilities. It has now been a year outstanding. Dom has just responded to our request for a report.		
	This item was not discussed.		
9	Organise Local Food meeting		
	Weds 3 rd May, 10am. Oval Office. Caroline, Rhea, Rob, Marlene & Sarah – Julie Harrington – (Virgin) would also like to be involved with this meeting if all agree – all agreed.		
10	Roundabout Radstock		
	We’re hoping to plant trees with CFH, Radstock Town Council have some concerns meeting them 24 th April at 6pm to discuss We have support from Radco, Sugar Smart & Virgin. Volunteers please? - Suggestion of Big Local branded water bottles to give away at this event? Agreed to support the water bottles.		
9	Dates for your Diaries		
	<i>Management Committee Meetings:</i> Tues, 7pm, Oval Office: 16 th May, 20 th June <i>ODD:</i> Mon, 9.30am, Oval Office: 2 nd May, 5 th June <i>Dragons’ Den:</i> 21 st April 2017 prompt start at 6pm Victoria Hall. <i>Westfield Parish Council AGM:</i> 24th April at 7pm, Methodist Church. <i>Roundabout Radstock:</i> May 20 th , 12pm to 5pm. <i>Westfield Fun Day</i> – Sunday 4 th June.		
10	AOB		

	<i>CFH</i> - Ron to chase up CFH at the Dragons' Den to arrange a meeting.	RH	21.04.17
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