

Minutes of Radstock and Westfield Big Local CIC Meeting 21st August 2020
 9.30am via Zoom

Ron Hopkins, Julian Mellor, Marlene Morley, Robin Moss, Rob Wicke, Janine Woodward-Grant.

- **Present:** Marlene Morley, Rob Wicke, Robin Moss, Ron Hopkins, Janine Woodward-Grant, Julian Mellor.
- **Chair:** Robin Moss
- **Note taker:** Angie Seaman-Moss

1. Welcome and meeting opened. Meeting is quorate.		
2. Declarations of interest		
There were no declarations of interest.		
	Person	Action Date
3. Approval of previous minutes		
Minutes from meeting held on 17 th July 2020 noted and approved.		
4. Actions from previous minutes		
<p>4.1 – Investigate charitable status. This is ongoing.</p> <p>4.2 – Map -This continues to be ongoing.</p> <p>4.3 – Bleacher seating -JWG reported on the progress made.</p> <p>4.4- Renewable energy - RW & RM to meet for further discussions and investigations. Also discussed with Radstock Town Council clerk re: possible buildings that could benefit from solar energy. RW reported that BWCE have looked at these suggestions and reported that they are too small for their purpose.</p> <p>JM –reported that Gaunless are also investigating renewable energies.</p> <p>RW & RM attended virtual RTC meeting and reported on work being done by Big Local on renewable energy</p> <p>A discussion took place re: renewable energy in the local area.</p> <p>4.5 CAB - RW to contact CAB.</p> <p>6.1, 6.2, 6.3- Haydon Village Trust. RW & MM have written to all contacts of Haydon Village Trust. RM – spoken to charities commission, who recommended contacting the charity concerned, which has been done through the letters. It is suggested waiting for 21days for responses before taking any further action.</p> <p>7.1 Tax return signed and returned to accountant.</p> <p>8.1 IT support for local traders. RW is waiting for response from local IT company.</p> <p>9.1 RTC Aug meeting. RW & RM attended RTC August meeting and gave report on work being done by Big Local. RM suggested sending a report to Westfield Parish and Radstock Town councils either bi-monthly or quarterly, informing of work done by Big Local.</p>	<p>RW RM JM</p> <p>RW</p> <p>RW</p>	

<p>9.2 Dragons Den follow up. RW has contacted all organisations from the most recent Dragons Den and is waiting to hear from some organisations.</p> <p>11.2 RM reported on meetings with Angus. Angus will be sending reports. RM recommended attending training events as they are online and are a good way of finding out what is going on in other areas.</p>	RW	
5. Hope House		
<p>RW reported that the completion of the legal work is ongoing. The next step will be for the Carers' Centre to arrange the first payment in December 2020 of £100,000 followed by further payments in March 2021 of £100,000, June 2021 of £25,000, final payment being £25,000.</p>		
6. COVID 19 response Funds		
<p>RW reported.</p> <p>Small Stuff Baby Bank – Report received - RW spent time sorting admin and receipts. They won't be requesting more funds for the time being due to uncertainty around the lead volunteer carrying on in the role.</p> <p>3SG- JWG discussed their role supporting charities. 3SG are working towards a possible 2nd spike of COVID and what their role will be supporting volunteers.</p> <p>Carers phone calls - Report received and work is ongoing.</p>		
7. Plan 3		
<p>RW produced and talked through a timeline for writing Plan 3, which included completing a review of Plan 2 with the Partnership.</p> <p>JM- suggested employing a rep from another area with experience to facilitate the Plan 3 process and will contact reps, who may be interested.</p> <p>RM- suggested there should be some reference to COVID 19 and the impact in the Plan 2 review.</p>		
8. Finances		
<p>JWG talked through finances. JWG reported a delay in the local trust payment, which has now been received.</p> <p>Young people budget has not been spent due to COVID19.</p> <p>JM reported on work being done in other areas with young people.</p> <p>RM asked if it would be useful to contact Radstock Town Council and Westfield Parish Council for reports on the work they are doing with young people.</p>	RW	
9. AOB		
<p>Local Trust events and workshops can be found on https://localtrust.org.uk/big-local/events/ RM recommended attending these as they are on line.</p> <p>Change of meeting day – RW will contact all to arrange an alternative</p>		

day. JM – requested surveys to be completed. RW- Office accommodation – now needs to be considered.	All	
Dates for the diary:		
<p>CIC board meetings: Via Zoom, 9.30am 2020 – Day to be confirmed - 18th September, 16th October, 20th November.</p> <p>Partnership meet and mingle meetings: 2020 - 9th September, 11th November.</p> <p>Local Trust events: See list of events on local trust website. https://localtrust.org.uk/big-local/events/</p>		
Meeting closed at 10.30am Signature..... Date.....		