Big Local | Radstock & Westfield CIC Making the most of £1 million

Minutes of Radstock and Westfield Big Local CIC Meeting 15th April 2021 9.30am via Zoom

Ron Hopkins, Julian Mellor, Marlene Morley, Robin Moss, Rob Wicke, Janine Woodward-Grant.

- **Present:** Rob Wicke, Robin Moss, Julian Mellor, Ron Hopkins, Marlene Morley, Janine Woodward-Grant.
- Chair: Robin Moss
- Note taker: Angie Seaman-Moss

1. Welcome and meeting opened.				
Meeting is quorate.				
2. Declarations of interest	[[
There were no declarations of interest.				
	Person	Action		
3. Approval of previous minutes		Date		
Minutes from meeting held on 18 th March 2021 were noted and				
approved.				
4. Actions from previous minutes				
Action Log looked at and discussed.				
4.1 Ongoing				
4.6 Ongoing. Still awaiting reports from 2 organisations, RW continues				
to follow up.				
5.1 RW, RM and JM met to discuss housing survey. Conclusion – it is				
not a priority and Big Local will not go ahead with the housing survey.				
ACTION: RW to report to Hope House. No further action will be				
taken.				
JM commented that planning laws will be changing re: developing				
previous business premises to residential.				
7.1 RW reported on communications with Community Food Network				
(Alex Davies) including options to ensure Radstock and Westfield				
residents access. RW also reported on a meeting that took place with				
Community food Network, BANES organisation and the Food Bank.				
RW then went on to give additional information on other local				
projects providing similar support in the area.				
Lengthy discussion followed:				
There are lots of projects locally. Foodbank are regulated by Trussell Trust and have strict guidelines to				
follow.				
Community food network have not provided clear answers to the				
questions asked regarding their project.				
JM- Food needs are different to food poverty.				
RM- joint working with the Food Bank is important for these projects.				
RH- commented that the Food Bank are established in the area and				
do a good job, and should be supported.				

MM- agreed with RH comments. Also, the other projects that are coming up, regarding food, will need to show how they intend to be		
sustainable. RM -Community Food Network have an outstanding application and		
we need to decide:- Do we support this, subject to the additional information asked for? Or, do we say no, as this project is not		
sustainable into the future?		
JM- they need to give clear answers to our questions, and need to		
give a solid proposal for 'Who the intended recipients are.' They		
must be Radstock and Westfield residents. RM -We also need evidence of how joint working will take place with		
other local organisations, including the Food Bank.		
8.4 JM- continues to investigate. RW reported we have a draft legacy		
statement.		
9.1.1 RM- met with Tyning together group via zoom, progress of the		
groups discussed. 9.1 JM -has flagged up the difficulties being experienced with Local		
Trust admin. RM has also raised this at national meetings.		
5. Hope House		
The new building works continue to progress.		
RM- We are now at the point where we need to develop a memorandum of understanding, and need to contact Hope House		
regarding this.		
JWG- The Partnership also need to be involved in this. There are		
stipulations in the grant agreement.		
RW to contact Hope House for information on future plans/vision for	RW	
the space.		
6. Projects		
Small Fund – RW reported that £350 has been awarded so far.		
A discussion followed regarding how to make the funds more		
accessible.		
The criteria is quite rigid. Should we relax this to allow other		
applications, as this is a replacement for Dragon's den?		
RM - Should we look at the bottom end for small funds, to enable access to smaller projects? Also, look at the larger organisations. This		
will need to be monitored to see where the applications and		
enquiries are coming from.		
JWG- Could we ring fence money distribution?		
RM- This will help to ensure smaller projects will be able to benefit.		
MM- We should also sign post people to other funding streams that		
may be more appropriate for their needs.		
Discussion followed re: charities and local funds distribution.		
RW- We do signpost people to other funding. ACTION : RW-Will look at the information discussed and make a	RW	
proposal to circulate to the Board.		
RW- has been in touch with all schools in the local area. A deadline		

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RW- shared and explained points on Plan 3 supporting document, which was circulated prior to the meeting. JM- discussed the longevity of the CIC. He also made the point that the plan needs to be as flexible as possible, so if future opportunities arise, we can respond. RM- Discussed the original thinking behind setting up the CIC. The CIC could continue with volunteers, which will happen if there is no further funding obtained. JM- The CIC could become dormant after 2025, until further funding can be sought, but this is not ideal. RH- Feels going into dormancy is not an option, and we need to seek funding. Running our own projects was discussed as an option. RW- If we start running our own projects, we would need more staff. JM- You will need to be clear about: • What is the need for additional staff? JM- You will need to be clear about: • What is the benefit to the community? • What are the long term proposals and investment? RW- discussed further options ie becoming an LTO. MMC-Could we link/merge with other local organisations? JWG- What do we do with the rest of the money we have? Can we invest this to provide sustainable income? RH we need to uutilise/invest the money we currently have, to provide	has not been set at present, but maybe we need to set one.	
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24 th May- 4pm - SW Network Meeting via Zoom.		
	April 16 th – Zoom meeting – The day after Tomorrow. What will the	

29 th & 30 th October – Face to Face meeting in Nottingham – Looking at beyond 2025. Registration is on 24 th May.		
JUNE- The government are launching a community ownership fund and suggested looking into the details for this.	RW	
Reminder of RW new work mobile number 07901950114		
Dates for the diary:		
CIC board meetings: Via Zoom, Thursdays at 9.30am		
Thursdays May 20 th , June 17 th (time change to 1.30pm) July 15 th , August 19 th , September 16 th , October 21 st , November 18 th .		
Partnership meetings: Wednesdays 10.30 to 11.30am		
May 12th , July 14th , Sept 8 th		
Meeting closed at 10.50am		
Signature Date		