

**Minutes of Radstock and Westfield Big Local CIC Meeting 19<sup>th</sup> August 2021**

9.30am **via Zoom**

Ron Hopkins, Julian Mellor, Marlene Morley, Robin Moss, Rob Wicke, Janine Woodward-Grant.

- **Present:** Rob Wicke, Robin Moss, Ron Hopkins, Marlene Morley, Janine Woodward-Grant.
- **Apologies :** Julian Mellor
- **Chair:** Robin Moss
- **Note taker:** Angie Seaman-Moss

<b>1. Welcome and meeting opened.</b>		
Meeting is quorate.		
<b>2. Declarations of interest</b>		
RM declared an interest in the item regarding the Methodist hall.		
	<b>Person</b>	<b>Action Date</b>
<b>3. Approval of previous minutes</b>		
Minutes from meeting held on 15 <sup>th</sup> July 2021 were noted and approved.		
<b>4. Actions from previous minutes</b>		
Action Log looked at and discussed. 4.1 This item is left as ongoing, for future needs if required. 4.6 RW continues to chase up reports. 5.1 Hope House meeting date proposed for 26 <sup>th</sup> August 2.30pm. RW confirmed. 7.1 Meeting arranged for Wed 25 <sup>th</sup> August 12-3pm. Thanks given to RW for organising this. 6.1 RM has been in touch with J Durrant. 9.1.1 RW & RM reported discussion with Sovereign regarding buddying proposal, offering a one off lost leader exercise with the emphasis that any future work will be at the going rate. 9.1.2 Office space – RW has researched possible venues the possibilities being: Lee House at £1300 per year Radstock Town Council building at £2400 per year Oval office in Westfield – no amount given 4th option being hot seating – no amount given  RM suggested hiring a space for an hour or two, for drop-in sessions once every month and see what the interest is. RW will investigate this. The Methodist hall was discussed as an option, but it was thought not to be available as it is possibly being sold. RH suggested investigating the empty shop on The ST for possible	<b>RW</b>	

investment/use. RW will investigate.		
<b>5. Finances</b>		
<p>Finances noted and agreed.                  RM asked about the relationship with Local Trust re; finances and communication now. JWG responded that there has been no need to contact them since the last meeting.                  Reporting of Debit Card spends discussed.                  Thanks given to JWG and RW for their work and report.</p>		
<b>6. Projects</b>		
<p><b>School Capital fund.</b>                  All schools have now made applications and these were agreed by the board via email on the following dates.                  4<sup>th</sup> August: Westfield and St. Mary's schools.                  9<sup>th</sup> August: St. Nicholas* and Welton schools.                  *St Nicholas grant is subject to a full quote and the remainder of the match funding being in place before money is released.                   NB-all applications are subject to the normal conditions of approval from Big Local.</p>		
<b>7. Plan 3</b>		
<p>A new date of Wednesday 25<sup>th</sup> August 12-3pm has been organised at Whistey Hall.                  A possible hybrid meeting was discussed, but RW outlined the technical challenges of this, therefore it will not be a hybrid meeting.                  JWG commented that the carers centre are going to hybrid meetings and she will feed back to Big Local on their progress and any challenges.                  RW outlined what equipment he needs for the partnership meeting.</p> <ul style="list-style-type: none"> <li>• Flip chart and frame - possibly source from Westfield Parish office.</li> <li>• Food – will purchase using the debit card.</li> <li>• Whistey Hall fee – they require payment upfront.</li> </ul>		
<b>8. Hope House</b>		
<p>RM, RH and RW are meeting AH and SC from Hope House on 26<sup>th</sup> August at 2.30pm</p>		
<b>9.AOB</b>		
<p>Local Trust events and workshops can be found on <a href="https://localtrust.org.uk/big-local/events/">https://localtrust.org.uk/big-local/events/</a> highlighted and noted.   <b>29<sup>th</sup> &amp; 30<sup>th</sup> October</b> – Annual conference in Nottingham –                  RM &amp; RW expressed an interest in attending.                   Our Bigger Story – meeting planned for 24<sup>th</sup> and 25<sup>th</sup> September in Birmingham, titled 'Creating Positive and Lasting Change'.                   RM – RH &amp; RM will meet Radstock Town Council on Tuesday 24<sup>th</sup> Aug.                  RW- Becky from the Journal will attend the Partnership meeting and a further meeting will be organised.</p>		

Reminder of RW new work mobile number 07901950114		
<b>Dates for the diary:</b>		
<b>CIC board meetings: Via Zoom, Thursdays at 9.30am</b> Thursdays- September 16 <sup>th</sup> , October 21 <sup>st</sup> , November 18 <sup>th</sup> . <b>Partnership meetings: Wednesdays 10.30 to 11.30am</b> Sept 8 <sup>th</sup> <b>Plan 3 meeting – Wed 25<sup>th</sup> August 12-3pm at Whisty Hall</b> <b>Hope House – meeting date 26<sup>th</sup> August 2.30pm</b>		
Meeting closed at 10.05 am		
Signature..... Date.....		