

Minutes of Radstock and Westfield Big Local CIC Meeting 21st July 2022

9.30am via Zoom

Ron Hopkins, Julian Mellor, Marlene Morley, Robin Moss, Rob Wicke, Janine Woodward-Grant.

- **Present:** Rob Wicke, Robin Moss, Julian Mellor, Ron Hopkins, Janine Woodward-Grant, Rachael Steeper (guest)
- **Apologies:** Marlene Morley
- **Chair:** Robin Moss
- **Note taker:** Angie Seaman-Moss

1. Welcome and meeting opened. Meeting was quorate. RM reminded all present of confidentiality of meetings.		
2. Declarations of interest		
There were no declarations of interest, but declarations can be made at agenda items if necessary.		
	Person	Action Date
3. Approval of previous minutes		
Minutes from meeting held on 16 th June 2022 were noted and approved.		
4. Actions from previous minutes		
Action Log looked at and discussed. 4.1 This item is left as ongoing, for future needs if required. 4.6 RW continues to chase up reports from remaining two Dragon's Den recipients. 7.1 This will be discussed in Agenda item 7. 9.1 complete and agreed.		
5. Business Plan		
RW will continue work on this in the coming months. JM – The business plan is essential for the CIC in becoming LTO. JWG- recommended that this be completed before the next financial year. RW- explained the advice and requirements from local trust and that we are required to show we can keep good accounts, this has been demonstrated. The business plan will be worked on as a priority.		
6. Radstock Foodies Club		
Volunteers won Dragon's Den award towards slow cooker books. They were unsuccessful with their bid for a grant for slow cookers and are looking for other options, checking with the Dragons. They have been successful in gaining a grant of £2k from Countryside Fund, towards the FareShare bill for this year. RW-Will be discussing with volunteers and RTC re; the demand, the capacity for growth, what's going well, what can be improved upon. RW is supporting volunteers to find other grants. Discussion followed re: gaining money for slow cookers. RM will bring this up at BANES council meeting alongside food hunger.		

<p>RS- commented on the needs in the community and that these slow cookers could be a life line for some families, even if they cannot be sourced until the autumn. RH-will investigate supplies and cost.</p> <p>Request for funds for Food Club volunteer meetings once a month – Swallow lunch – part of capacity development. The partnership will grant the money for this.</p> <p>JWG- we need clarity on accounts for the foodies club, to ensure sustainability. RM- raised the question of Foodies club gaining funds from Dragon’s Den as R&W Big Local are involved in the organisation. JWG – highlighted that this is a Partnership project not a CIC project and the decision was made by the community to award the money.</p>		
7. Projects		
<p>Health: RW reported that Hope House is now open. Hope House Centre is open for face-to-face appointments from 18th July. There is one payment left: £25,000 within five Working Days of the Recipients serving Written notice on the Grantor that the Practical Completion Date has taken place. I.e. very soon. Grand Opening Ceremony on Fri 29th July, 7pm to 8.30pm. Directors invited, please RSVP. Local Trust Trustee potentially visiting.</p> <p>ACTION RM – This week - to write personally to AH/Hope House to congratulate them on the completion of the project</p> <p>Resilience: Dragons’ Den – 10 winners from 12 pitches (would be 13 but one pulled out at the last minute). Not many in the audience, but this could be explained by: early start time so some people still at work (time was changed from previous events after feedback from schools); schools tend to bring many supporters, but no schools attended; Covid is on the rise and people may be staying away from public events; most people in audience are usually brought by the pitchers, but few pitchers brought support along. RW reported really positive feedback from the Dragons.</p> <p>JWG- commented that the idea of young persons Dragons’ Den may help with the timing and applications. RS- suggested going into schools to promote DDen and encourage bids and participation.</p> <p>JWG- Left the meeting at this point.</p> <p>Methodist Church – Radstock Town Council are still working on a plan and have been in contact with BANES who are supportive.</p>	<p>all</p> <p>RM</p>	<p>Asap</p> <p>By 25th</p>

<p>Leigh House – RM reported on discussions with Leigh House Trustees. Trustees were asked to contact current tenants to keep them informed, but this has not happened as of yet. RM also reported that the trustees are not replying/communicating with him either. Discussion followed re: Next steps and action .</p> <p>Mardens – RM reported that the office units above Mardens club are possibly up for sale, which could be a potential investment. RW will investigate this.</p> <p>Small Fund Application – Music for Miniatures CIO. Asking for £500 towards a total cost of £1,770. They propose they will work in partnership with communities and schools in Radstock to bring live classical music to the town, performing 3 concerts. They say that live classical music has a positive impact on wellbeing for both children and adults and that live music in schools is rare due to budget constraints, reduced focus on arts and prohibitive costs of many live music venues. RW- feels this is a speculative request and that more information is needed.</p>	RW	
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8. Finances

Finances discussed

Partnership account:

Big Local Monthly Report				
Month:	Jul-22			
Area of Work	Spend to Date	Budget Feb 22 - Sept 24	Remaining	Notes
Health and Wellbeing	£ -	£ 9,000.00	£ 9,000.00	
Hope House	£ 25,000.00	£ 50,000.00	£ 25,000.00	
Young People	£ 1,000.00	£ 25,000.00	£ 24,000.00	
Resilience	£ 3,788.66	£ 53,000.00	£ 49,211.34	<i>Includes Small Grants</i>
Capacity Building	£ 12,650.70	£ 193,000.00	£ 180,349.30	<i>Salaries etc</i>
TOTAL	£ 42,439.36	£ 330,000.00	£ 287,560.64	

- CIC account (as of 15th July 2022) - £2,498.87
- Debit card spend (11th June to 15th July '22) – £58.57 (£38.87 DDen; £19.70 meetings)

There is a need to spend more money to avoid losing this money and paying this back.

Finances agreed.

9. AOB

Local Trust events and workshops can be found on <https://localtrust.org.uk/big-local/events/> highlighted and noted.

The Community Show (SVFM) will launch 4 th August. Dragons' Den special on the 11th.

Big Local connects event in Nottingham 23rd and 24th September – RM & RW expressed and interest in attending.

Our Bigger Story event in Birmingham 14th and 15th October – RW, RM & ASM

attending. JM- emphasised the need to do work on support and support needs once JM finishes. It is important to investigate the packages of support and what we want to access for the future. They are limited funding pots available and you need to be really proactive in applying to these support packages in order to not miss out. RW to investigate. RW & RM to meet to discuss further	RW, RM	asap
Reminder of RW work mobile number 07901950114		
Dates for the diary:		
CIC board meetings for 2022: Via Zoom, Thursdays at 9.30am unless otherwise stated: Thursdays- Aug 18 th , Sept 15 th , Oct 20 th , Nov 17 th . Partnership meetings for 2022: Next meeting TBC. RW to check if members want face to face or zoom meetings.		
Meeting closed at 11am		
Signature..... Date.....		