

Minutes of Radstock and Westfield Big Local CIC Meeting 19th May 2022

9.30am via Zoom

Ron Hopkins, Julian Mellor, Marlene Morley, Robin Moss, Rob Wicke, Janine Woodward-Grant.

- **Present:** Rob Wicke, Robin Moss, Ron Hopkins, Julian Mellor, Marlene Morley, Janine Woodward-Grant
- **Chair:** Robin Moss

1. Welcome and meeting opened. Meeting was quorate.		
2. Declarations of interest		
There were no declarations of interest		
	Person	Action Date
3. Approval of previous minutes		
Minutes from meeting held on 20 th January 2022 were noted and approved.		
4. Actions from previous minutes		
Action Log looked at and discussed. 4.1 This item is left as ongoing, for future needs if required. 4.6 RW continues to chase up reports. 5.1 action completed 5.2 action completed 6.1 action completed 10.1 options discussed		
5. Business Plan		
LTO: Business Plan required. Draft <i>attached</i> , with comments. Need to have more tangible activities, with legacy statement at the heart of the plan.		
6. Radstock Foodies Club		
Family Action has extended their responsibility for the project until the 31st of May so that RTC & BL can get set up our side. They don't have the capacity to continue beyond that. They are ensuring all current volunteers are up to date with food hygiene and DBS where required. <i>Attached</i> is draft agreement for directors to review. RTC have reviewed the draft agreement and had made a few minor adjustments (recommend agreement with them) and have incorporated into the attached doc. Potentially one year, but could slip. Needs to be 'break' clauses to cover unexpected eventualities.		

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7. Projects		
<p>Health: # Hope House Centre build still progressing. 1 payment left. # Sporting Family Change – Social Prescribing Project – Have submitted a halfway point report, as required by our T&C. RW has requested further information to be provided before a recommendation of next payment can be made.</p> <p>Resilience: - # Radstock Methodist Church – RTC still working on a plan. - Town Traders – Market delayed; Small Fund application for the leaflets was approved via email; RTC looking into signage. # Big investment project – Investigating loans option further – LT have clarified that loans must be made and repayments completed before the end of the Big Local programme. We’re also putting feelers out for which organisations might want loans and for what. # Dragons’ Den – Whisty Hall on 1st July. Advertising is in progress. # BANES Social Prescribing bid to Dept for Transport # Improving access to cycling and walking in Somer Valley. We have provided some consultation in a few places. RW setting up a payment process with BANES.</p>		

8. Finances				
<i>Big Local monthly reports</i>				
Month:	Apr-22			
		Budget		
		Feb 22 - Sept		
Area of Work	Spend to Date	24	Remaining	Notes
Health and Wellbeing	£ -	£ 9,000.00	£ 9,000.00	
Hope House	£ -	£ 50,000.00	£ 50,000.00	
Young People	£ 1,000.00	£ 25,000.00	£ 24,000.00	
Upskilling	£ 300.00	£ 53,000.00	£ 52,700.00	Includes Small Grants
Capacity Building	£ 7,644.04	£ 193,000.00	£ 185,355.96	Salaries etc
TOTAL	£ 8,944.04	£ 330,000.00	£ 321,055.96	
<i>Note: £273 of spend was not accounted for in Plan 2 which may need to be brought forward.</i>				

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9. AOB		
<ul style="list-style-type: none"> Local Trust events and workshops can be found on https://localtrust.org.uk/big-local/events/ 		

<ul style="list-style-type: none"> • RW had training sessions with Somer FM, with Carer's centre, Age UK B&NES, Creativity Works, to set up weekly community programme • LT launches 'Make it Happen' support service, as the area reps will be finishing contracts soon. 		
Dates for the diary:		
<p>CIC board meetings for 2022: Via Zoom, Thursdays at 9.30am unless otherwise stated: Thursdays- June 16th, July 21st, Aug 18th, Sept 15th, Oct 20th, Nov 17th.</p>		
Meeting closed at 10.55 am Signature..... Date.....		