

Minutes of Radstock and Westfield Big Local CIC Meeting 16th February 2023

9.30am via Zoom

Ron Hopkins, Marlene Morley, Robin Moss, Rob Wicke, Janine Woodward-Grant.

- **Present:** Rob Wicke, Marlene Morley, Robin Moss, Ron Hopkins, Janine Woodward-Grant.
- **Apologies:** Ruth Jones
- **Chair:** Robin Moss
- **Note taker:** Angie Seaman-Moss

1. Welcome and meeting opened. Meeting was quorate.		
2. Declarations of interest		
There were no declarations of interest. Chair reminded all that declarations can be made at agenda items if necessary.		
	Person	Action Date
3. Approval of previous minutes		
Minutes from meeting held on 20 th January 2023 were noted and approved.		
4. Actions from previous minutes		
4.1 -This item is ongoing and other options continue to be looked at. 5.6- This item is ongoing with the process of updating contracts. 5.1- work on this item continues. 5.2- documents circulated, all directors to read.	all	asap
5. Becoming LTO		
<p>RW reported on work carried out so far. Thanks given to RW for all the work done so far.</p> <ul style="list-style-type: none"> • Notice and thanks have been given to Carers' Centre. Local Trust have been informed. • New LTO application has been submitted with documentation, and acknowledged by Local Trust, who will submit any further questions in due course. <p>Next Steps – identified and circulated prior to the meeting. Next steps proposed by RW in consultation with directors.</p> <ul style="list-style-type: none"> • Local Trust will assess our suitability for the role. They may have further questions or requirements for us to fulfil and will get back to us regarding this. • Once the go-ahead has been given, Carers' Centre will be required to return the funds they hold for the Partnership. • Then we sign a contract with Local Trust to be the LTO. • Local Trust transfers the first payment into our account. RW explained finances and transfers. Bank accounts discussed. <p>Timescales – Up to 3 months, but possible within 1 month (early March is all goes smoothly)</p>		

6. Projects

Resilience:

Loan – We have been informed by Local Trust that the loan must be paid back by Mar 2025 at the latest, which changes what we can offer Radstock Town Council. The clerk has been informed and she is considering the situation. RW explained the repayment process. Detailed discussion followed.

Radstock Foodies Club – RW reported on progress and meetings. He has met with George Clutten and Alison Todd, CEO of Mercy In Action to discuss the possibility of their involvement in the club, including an option for their organisation taking on the ownership. They run a similar project in Bath (with over 100 members), and are looking at ways they can support communities in the Somer valley.

JWG- We need to ensure the price people pay stays the same and doesn't increase.

Dragons' Den 2023 – RW reported on the progress. Somer Valley Rotary are generously contributing £500 and a dragon again. There have been 2 applications and confirmation that a few more are in development. Becky Brooks and Lucy Slade from the Journal are not available to be Dragons this year.

Well being space- RW reported that feedback is showing that the current charges for use of the well being space are too high, and therefore affecting the usage. Well Being space usage and charges to be discussed at the next meeting. Discussion also needed with Hope house.

Children and Young People: -

Learn to Lead- The program is progressing in Norton Hill. They have run a refresher recently and I am invited to speak with some of the groups after half-term about the Big Local and Dragons' Den.

8. Finances

Finances discussed

Partnership account:

Big Local Monthly Report				
Month:	Jan-23			
		Budget		
		Feb 22 - Sept		
Area of Work	Spend to Date	24	Remaining	Notes
Health and Wellbeing	£ -	£ 9,000.00	£ 9,000.00	
Hope House	£ 50,000.00	£ 50,000.00	£ -	
Young People	£ 1,000.00	£ 25,000.00	£ 24,000.00	
Resilience	£ 13,464.00	£ 53,000.00	£ 39,536.00	Includes Small Grants & Sporting Family Change
Capacity Building	£ 35,196.03	£ 193,000.00	£ 157,803.97	Salaries etc
TOTAL	£ 99,660.03	£ 330,000.00	£ 230,339.97	

<ul style="list-style-type: none"> • CIC account (as of 10.02.2023) - £4,996.42 of which: <ul style="list-style-type: none"> ❖ Amount from commissioned work - £350 ❖ Amount for Radstock Foodies Club: £3,865.18 ❖ Amount for Plan delivery: £781.24 • Debit card spend (13th Jan to 10th Feb 2023) – £14.55 <p>Finances agreed.</p> <p>Foodies club finances also presented and reported by RW.</p> <p>Thanks given to RW & JWG for finances report.</p> <p>Finances agreed.</p>		
9. AOB		
<p>Local Trust events and workshops can be found on https://localtrust.org.uk/big-local/events/ highlighted and noted.</p> <p>MM- notified that she is not available on 31st March and requested the Partnership meeting be changed if she is required to chair.</p> <p>RW- Business Plan Meeting date to be decided.</p> <p>JWG- Photo ID for elections – Reported that Age UK are offering support to elderly to ensure they can vote in local elections.</p> <p>Reminder of RW work mobile number 07901950114</p>		
Dates for the diary:		
<p>CIC board meetings in 2023: Via Zoom, Thursdays at 9.30am unless otherwise stated... 16th Mar, 20th Apr, 18th May, 15th June, 20th July, 17th Aug, 21st Sept, 19th Oct, 16th Nov.</p> <p>Partnership Meetings in 2023: Hybrid-Zoom and at Wellbeing Space. Fridays, 1.30pm to 2.30pm... 24th Feb, 31st Mar, 28th Apr, 26th May, 30th June, 28th July, 25th Aug, 29th Sept, 27th Oct, 24th Nov.</p>		
<p>Meeting closed at 10.15am</p> <p>Signature..... Date.....</p>		