

Minutes of Radstock and Westfield Big Local CIC Meeting 20th April 2023

9.30am via Zoom

Ron Hopkins, Marlene Morley, Robin Moss, Rob Wicke, Janine Woodward-Grant.

- **Present:** Rob Wicke, Marlene Morley, Robin Moss, Ron Hopkins, Janine Woodward-Grant.
- **Chair:** Robin Moss
- **Note taker:** Angie Seaman-Moss

1. Welcome and meeting opened. Meeting was quorate.		
2. Declarations of interest		
There were no declarations of interest. Chair reminded all that declarations can be made at agenda items if necessary.		
	Person	Action Date
3. Approval of previous minutes		
Minutes from meeting held on 16 th March 2023 were noted and approved.		
4. Actions from previous minutes		
4.1 -This item is ongoing. Becoming an LTO is the priority. 5.6- This item is ongoing and will be updated now once we become the LTO. 5.1- work on this item continues and will be updated once we become the LTO. 5.2- item complete. 5.1.2 – RM & MM have spoken to the Local Trust assessor. It was highlighted that the Chair of Partnership cannot be part of what will be the LTO. RW reported this has gone out to the partnership, but no replies have been received yet. 6.1.1 – Well being space. A meeting to be booked sometime in May with Hope House reps.		
5. Becoming LTO		
RW reported on work carried out so far. <ul style="list-style-type: none"> • Local Trust are in the process of assessing our suitability for the role. They may have further questions or requirements for us to fulfil and will get back to us regarding this. This will happen any time from 14th April. • Once the go-ahead has been given, Carers' Centre will be required to return the funds they hold for the Partnership. • Then we sign a contract with Local Trust to be the LTO. • Local Trust transfer the first payment into our account. Timescales – up to 3 months, but possible within 1 month if all goes smoothly. We are also seeking a new Chair for the Partnership. An email has been circulated to the partnership, but no response as of yet.		

6. Projects

RW Reported:

Resilience

Loan –Radstock Town Council put in the application to Key Fund recently. Their initial response was to say they were not in the geographical area of Key Fund's operation... Local Trust are following up on this to sort out the mistake. RW explained the complications arising from Local Trust and Key Fund. All directors expressed their frustrations and concerns. A lengthy discussion followed.

Radstock Foodies Club – As of Weds 12th April, our food club ended and Mercy In Action set up their own one to replace it. Big Local (Rob), Radstock Town Council (George), Mercy In Action and the existing volunteers met on Fri 14th to celebrate and enable the transition to happen smoothly. MM asked who can access to ensure there is no food waste. RW reported that Use is based on need. Discussion followed.

Dragons' Den 2023 –So far all has gone to plan. Going ahead on 21st April. 14 pitchers. Sarah Westell has accepted an invitation to join. There will be someone from The Journal taking photos and will do an article. Also Richard from Somer Valley FM will be there to interview people for the radio. RW confirmed the Dragon's who will be there: Jenny Cowie- Community Fund, Angela Emms-Quartet Foundation, Phil Edmonds -Somer Valley Rotary Club.

Well being space- RM RW to meet with Hope House reps soon, to discuss making the space more accessible for people and organisations to book.

Children and Young People

Learn to Lead- RW is working on arranging a meeting date with Norton Hill and L2L, and explained the difficulties with communication.

Off the Record- Small Fund application for £500 to continue their sessions for young people, based at Hope House. Also has match funding from Hope House and their own funds. This has been agreed by the partnership.

Sustainability

Business Plan – RW- date in diary to start to develop the Theory Of Change before bringing it to the directors for further work. The extent to which our current business plan needs to be refreshed flows from the ToC.

8. Finances

Finances discussed

Partnership account:

Big Local Monthly Report			
Month:	Mar-23		
		Budget Feb 22 - Sept 24	
Area of Work	Spend to Date		Remaining
Health and Wellbeing	£ -	£ 9,000.00	£ 9,000.00
Hope House	£ 50,000.00	£ 50,000.00	£ -
Young People	£ 2,000.00	£ 25,000.00	£ 23,000.00
Resilience	£ 14,368.97	£ 53,000.00	£ 38,631.03
Capacity Building	£ 43,050.21	£ 193,000.00	£ 149,949.79
TOTAL	£ 109,419.18	£ 330,000.00	£ 220,580.82

- CIC account (as of 14.04.2023) - £6,064.80 of which:

- ❖ Amount from commissioned work - £350
- ❖ Amount for Radstock Foodies Club: £3,908.41
- ❖ Amount for Plan delivery: £1,806.39

- Debit card spend (11th March to 14th April 2023) – £36.80

Finances agreed.

Foodies club finances also presented and reported by RW. Discussion followed re: level of finance reporting required for the foodies club, now this has been taken on by Mercy in Action.

Thanks given to RW & JWG for finances report.

Finances agreed.

9. AOB

Local Trust events and workshops can be found on <https://localtrust.org.uk/big-local/events/> highlighted and noted.

JWG- Requested serious consideration be made for a Children's Dragons Den.

RW- Well being space meetings for the Partnership. Do we need to use this for these meetings or just Zoom? RW was the only one in the room at the last meeting. Hope House have expressed a need for the room. Discussion followed re; meetings on line or face to face.

JWG commented that if we are expanding the partnership membership, it is important to check is new members are able/happy to use on line zoom meetings.

Reminder of RW work mobile number 07901950114

Dates for the diary:

CIC board meetings in 2023: Via Zoom, Thursdays at 9.30am unless otherwise stated...

18th May, 15th June, 20th July, 17th Aug, 21st Sept, 19th Oct, 16th Nov.

<p>Partnership Meetings in 2023: Hybrid-Zoom and at Wellbeing Space. Fridays, 1.30pm to 2.30pm...</p> <p>28th Apr, 26th May, 30th June, 28th July, 25th Aug, 29th Sept, 27th Oct, 24th Nov.</p>		
<p>Meeting closed at 10.50am</p> <p>Signature..... Date.....</p>		