

## Minutes of Radstock and Westfield Big Local CIC Meeting 7<sup>th</sup> July 2023

9.30am via Zoom

- **Present:** Rob Wicke, Robin Moss, Marlene Morley, Janine Woodward-Grant
- **Absent:** Ron Hopkins
- **Chair:** Robin Moss
- **Note taker:** Angie Seaman-Moss

1. Welcome and meeting opened. Meeting to approve Company Accounts and Return. Meeting was quorate.		
<b>2. Declarations of interest</b>		
There were no declarations of interest.		
	<b>Person</b>	<b>Action Date</b>
<b>3. Approval of Documents for Company Accounts and Return</b>		
<b>All documents circulated prior to meeting.</b>		
<b>Documents to approve:</b>		
<ol style="list-style-type: none"> <li>1. Community Interest Company Report 2022</li> <li>2. Company Tax Return 2022</li> <li>3. Corporation Tax Repayment Schedule 2022</li> <li>4. Directors Report and unaudited Accounts 2022</li> <li>5. Information for Filing with the Registrar 2022</li> <li>6. Cover Letter from Waldron 2022</li> </ol>		
Documents 1-6 above approved, subject to agreement by RH who was absent from the meeting.	<b>RH</b>	<b>ASAP</b>
All agreed that the full accounts are to be published. Full accounts go to companies house once they are signed off. When Companies house have lodged the accounts, then we will publish our full accounts. RW to organise this.	<b>RW</b>	<b>TBC</b>
RW to meet with RH for signatures.	<b>RW &amp; RH</b>	<b>TBC</b>
<b>Dates for the diary:</b>		
See CIC minutes for further meeting dates.		
Meeting closed at 9.50am		
Signature..... Date.....		