

Minutes of Radstock and Westfield Big Local CIC Meeting 2nd May 2025

9.30am via Zoom

Ron Hopkins, Marlene Morley, Robin Moss, Rob Wicke, Janine Woodward-Grant.

- **Present:** Rob Wicke, Marlene Morley, Robin Moss, Ron Hopkins, Janine Woodward-Grant
- **Chair:** Robin Moss
- **Note taker:** Angie Seaman-Moss

1. Welcome and meeting opened. Meeting was quorate.		
2. Declarations of interest		
No declarations of interest. All reminded that declarations of interest can be made throughout the meeting if appropriate.		
	Person	Action Date
3. Approval of previous minutes		
Minutes from meeting held on 21 st March 2025 were noted and approved.		
4. Actions from previous minutes		
Actions 5.6, 5.1, 5.1.2, 3.3. All these items to be covered with future meeting with 3SG.		
5. LTO		
5.1 Worker The next steps are meetings with 3SG and Partnership. RM gave an overview of discussions with Becky Brooks 3SG and that our MOU conditions have been shared with them. Discussion followed re; MOU and grant agreement. RH- Wants a draft of the grant agreement before the MOU is sent to 3SG. Discussion re; having a professional read through and check details.		
6. Projects		
RW Reported. Dragons' Den 12: This event went really smoothly and was a really good event, with 107 votes. A larger venue may be needed for any future events, as it was felt there was insufficient space for the applicants to display and for the audience. Thanks given to RW for organising. RW reported that Westhill club were very generous, and were thanked for hosting our event. Impact assessment: RW is working with Locality to produce 2 targeted documents – long-form for funders, infographic for the community. The infographic has been drafted (and shared at the DDen). Document has been sent to the partnership.		

Small + Big Fund: £20-£30k left.

Partnership have voted to prioritise supporting food security-affordability locally. There is a small amount available for the Small Fund.
 The applicants who were unsuccessful at Dragons' Den were encouraged to apply to the small fund.

Loan: This item needs to stay on the agenda. We need to look at where to invent this money.

7. Finances

Finances discussed

Partnership budget for amount we currently hold as their LTO:

14th January 2025 – 31st March 2026

Theme	Project	Total Allocated	Total Spent	Total Left	
Health	Park Improvements	10,000.00	0.00	10,000.00	Committed
C+YP	Little Lost Robot	10,000.00	5,000.00	5,000.00	Committed
Resilience	S/B Fund	22,865.77	5,000.00	17,865.77	6,500 comm
	Dden 12	10,500.00	0.00	10,500.00	Committed
	Dden 11	1,189.00	1,189.00	0.00	
Delivery	Worker/CIC	56,875.00	8,375.91	48,499.09	Committed
	Redundancy	6,000.00	0.00	6,000.00	Committed
	Contingency/pay inc/mngt/CIC cost	18,444.54	0.00	18,444.54	
	UPDATED 14.04.25	135,874.31	19,564.91	116,309.40	

- CIC bank account as of 14.04.25: £132,995.15
- ❖ Partnership (restricted): £43,365.77
- ❖ Grant for CIC delivery costs (restricted): £72,943.63
- ❖ CIC LTO 5% (restricted): £5,973.67
- ❖ CIC (unrestricted): £10,712.08
- Debit card spend (sundries+office) £13.90

Finances agreed.

8. Policies and Procedures

There were no P&P's to review.

10. AOB

<p>Local Trust events and workshops can be found on https://localtrust.org.uk/big-local/events/</p> <p>RM- There is a final Local Trust event listed, RW will apply for 3 tickets. Possible attendees RW, RM, ASM.</p> <p>RW- Diary dates – The next CIC meeting will now be on Friday May 30th.</p>		
Dates for the diary:		
<p>CIC board meetings in 2025: Via Zoom, Fridays at 9.30am unless otherwise stated... May 30th, Jun 20th, Jul 18th, Aug 15th, Sep 19th, Oct 17th, Nov 21st</p> <p>Partnership Meetings in 2025: Final Thursday of each month. 12.30 to 1.30pm May 29th, Jun 26th, Jul 31st, Aug 28th, Sep 25th, Oct 30th, Nov 27th</p>		
<p>Meeting closed at 10.00am</p> <p>Signature..... Date.....</p>		